**Information Regarding and Reserving Rooms and Registration for the 2020 TASC High School Conference**

**Hotel Reservations:**

* The date to open hotel reservations has been pushed back to January 7.
* Advisors will be able to reserve multiple rooms up to 50.
* There will be email and phone call help available from our housing bureau.
* Rather than listing individual names for each room, advisors may list their name for each room or may list Student 1, Student 2, Student, 3, etc.
* You must secure the reservations with a credit card.
* Do not reserve more rooms than you need. There will be a $30 per room charge to cancel rooms after the first of March.
* We are working with the housing bureau to ensure that they will provide advisors with the total amount owed for rooms so that a school check can be requested.

**Conference Registration:**

* Registration will open January 7.
* A list of Irving hotels in the TASC block along with information about the hotels is listed on the TASC Annual Conference website.
* When you register for the conference, you will need the following information:
  + Student names
  + Student shirt size
  + Meal choice (Lunch on the second day is provided as part of registration.
  + Acknowledgement if you will be traveling via bus
  + Acknowledgement if the bus driver will also be registered for the conference.
  + There will be a separate form to list any allowed guests.
* Parking at the conference
  + The Irving Convention Center will charge $5.00 per vehicle per day (with in and out privileges).
  + Bus parking will be at the nearby Dart parking lot. Clearance in the parking garage is 9 feet. Passenger vans should not be a problem.
  + TASC will provide a shuttle for bus drivers who are registered for the conference.
    - Shuttle hours
      * April 25: Noon – 7:30 pm
      * April 25: For 45 minutes following the close of the opening general session
      * April 26: 7:15 am – 9:15 am
      * April 26: 4:00 pm – 5:15 pm
      * April 27: 8:30 am – 9:30 am
      * April 27: For 45 minutes following the close of the last general session