

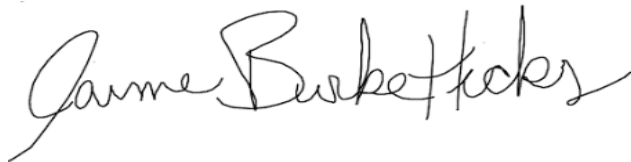
To whom it may concern,

I, Jaime Burke Hicks, am writing this letter, along with the accompanying resume and "Intent to Run" form, to formally express my interest in running for the Middle Level Elected Advisor Position on the TASC Board of Directors. I am very grateful for the opportunity to run and believe I will be a beneficial addition to board. In all my teaching and Student Council duties, I work diligently at the tasks set before me and strive to work cohesively with my colleagues. I take my teaching profession and Student Council duties seriously and pursue both with all my heart.

I have been a TASC middle level student council advisor for nine years, and the last three years I have, in addition to being a middle level advisor, also been a high school advisor. I started my StuCo adventure at Waskom Middle School where we earned sweepstakes five of the six years that I had the pleasure of working with that council. During that time, Waskom Middle School also served our TASC district as an officer school. In 2013-2014, WMS served as secretary and in 2014-2015, WMS served as president for District 4/19. When I started teaching at UT Tyler University Academy, formerly Innovation Academy, I was serving my second term as District 4/19 Coordinator and instituted a High School and Middle Level council on campus. Since starting at UTTUA, I am still serving as District 4/19 coordinator. My ML council has held the office of secretary, and my ML council is currently serving as district vice president.

I would love the opportunity to represent middle level student councils as my heart is in Middle Level Councils. If Middle Level Councils are strong, involved, and growing, our future High School Councils will be that much better. Middle Level Councils are the foundations that High School Councils are built on, and therefore they need opportunity, guidance, and representation. I would love the opportunity to serve TASC and represent Middle Level on the Board of Directors.

Love,

A handwritten signature in cursive script that reads "Jaime Burke Hicks". The signature is written in black ink and is positioned below the "Love," text.

Mrs. Jaime Burke Hicks

UT Tyler University Academy - Longview Campus
6th ELA/6th Social Studies/6th Advisory/1st-6th Art
High School and Middle School Student Council
National Honor Society

Mrs. Jaime Burke Hicks

Education:

University of Texas at Tyler, Tyler Texas

- Masters of Education in Curriculum with an Educational Technology Emphasis
- Graduated May 5, 2018
- Overall GPA 4.0
- Honor Society Member

East Texas Baptist University, Marshall Texas

- Bachelor of Science in Education
- Major and Minor: Kinesiology All-Level
- Graduated December 15, 2001
- Overall GPA: 3.4
- Honors: Dean's List and Dean's List with Honors

Teaching Certifications:

- All – Level Physical Education (Grades PK-12)
- Art (Grades EC-12)
- Elementary Self-Contained (Grades 1-8)
- Generalist (Grades 4-8)
- Secondary Health Education (Grades 6-12)

Teaching Experience:

- **UT Tyler University Academy, Longview Texas**
 - 6th Grade English Language Arts July 2015 – Present
 - 6th Grade Social Studies August 2018 – Present
 - 6th Grade Advisory August 2018 – Present
 - 1st Grade Art August 2017 – Present
 - 2nd Grade Art August 2018 – Present
 - 3rd Grade, 4th Grade, 5th Grade, & 6th Grade Art August 2017 – Present
 - After School Program Coordinator July 2015 – Present
- **Waskom Middle School, Waskom Texas**
 - Eighth Grade PRIDE Labs/ACTION Labs August 2015 – Present
 - Sixth Grade Reading August 2014 – July 2015
 - Seventh Grade Art August 2012 – May 2014
 - Sixth Grade Art August 2012 – May 2014
 - Seventh Grade ELA August 2011 – May 2014
 - Fifth Grade Reading August 2011 – May 2012
 - Fifth Grade Language Arts Curriculum Coordinator August 2008 – May 2011
 - Fifth Grade Novel Study Class Curriculum Coordinator August 2008 – May 2010
- **Waskom Elementary School, Waskom Texas**
 - Fifth Grade Reading and Language Arts January 2010 – May 2010
- **Marshall High School, Marshall Texas**
 - Physical Education August 2004-May 2008
 - Drill Team (Mavettes) July 2002 – May 2004
 - Health Education July 2002 – May 2004

Student Council and NHS Experience:

- **TASC District 4/19**
 - District Coordinator 2012 - Present
- **UTTUA Middle School and High School Student Council Advisor**
August 2018 – Present
 - Started both the Middle School and the High School Student Council.
 - State Recognized Awards
 - 2015-2016 BOTH COUNCILS -- Outstanding Community Service, Outstanding Pride and Patriotism, and Outstanding DASH
 - BOTH COUNCILS -- SWEEPSTAKES Award winning Student Council.
 - 2016-2017
 - 2017-2018
 - TASC District 4/19 Office:
 - Secretary 2013-2014
 - President 2014-2015
- **UTTUA National Honor Society Advisor** May 2016 – Present
- **Waskom Middle School Student Council Advisor** October 2009 – May 2015
 - State Recognized Awards
 - 2009-2010 Outstanding Student Council Award
 - 2009-2010 Outstanding Community Service Award
 - SWEEPSTAKES Award winning Student Council.
 - 2010-2011
 - 2011-2012
 - 2012-2013
 - 2013-2014
 - 2014-2015
 - TASC District 4/19 Office:
 - Secretary 2017-2018
 - Vice President 2018-2019
- **Waskom Middle National Junior Honor Society Advisor** August 2013 – May 2015

Committees/Organizations/Awards:

Committee Involvement:

- Design Team Member 2015 – Present
- District Safety Committee 2014-2015
- Site-Base Committee Member 2009 – 2011; 2014-2015
- RTI Committee Chairperson 2008-2009
- RTI Committee 2008-2009
- SIT Committee Chairperson 2007-2008
- SIT Committee 2005-2008
- Fellowship of Christian Educators President 2004-2008
- ELA Curriculum Alignment Committee 2006-2007

Professional Organizations:

- Texas Classroom Teachers Association (TCTA) 2002-Present

Honors/Awards:

- 2018 UTTUA Master Teacher
- 2012- 2013 Waskom Middle School Teacher of the Year
- 2008 – 2009 Louisiana Wal*Mart Teacher of the Year
- 2007 – 2008 Waskom Elementary Teacher of the Year
- 2007 – 2008 Waskom District Elementary Teacher of the Year
- 2007 – 2008 Who's Who Among America's Teachers



**Intent to Run for Elected Advisor Position on
TASC Board of Directors**

Name	Jaime Burke Hicks
Home Address	7998 Stagecoach Rd.
City/State/Zip	Marshall TX 75672
Email	jaime.burke7@gmail.com
School	UT Tyler University Academy
Principal's Name	Rachel Hawkins
School Address	3201 N. Eastman Rd.
School City/St/Zip	Longview, TX 75605
School Email	jburke@uttia.org
School Phone	903 663 8219
Cell Phone	903 472 8679

Level (check one) Middle Level High School

I understand I am expected to attend the following board events over the next three years, if elected.
(Please initial each item to verify.):

- JBH _____ State Steering Committee Retreat (June)
- JBH _____ July Board Meeting
- JBH _____ November Board Meeting (in conjunction with Middle Level Annual Conference)
- JBH _____ April Board Meeting (in conjunction with High School Annual Conference)

I also understand I am expected to support through attendance and participation all state events such as Advisors Workshop, Annual Conferences, Summer and (High School only) Advanced Leadership Workshops (Lakeview and Mo Ranch), and the State Steering Committee Retreat. I am aware that the TASC Board is a working board as well as a strategic board and that I will have responsibilities to fulfill that will take time far beyond board meetings.

Candidate Signature Jaime Burke Hicks

As principal, I am aware of and approve the above candidate's attendance at all required meetings if he/she is elected to the TASC Board of Directors.

Principal's Signature Rachel Hawkins

*This form is not complete without a letter of intent and vitae.